



Glenwood Avenue, Kingsbury  
London NW9 7LY  
T: 03003030610  
E: [admin@woodfield.brent.sch.uk](mailto:admin@woodfield.brent.sch.uk)  
W: [www.woodfield.brent.sch.uk](http://www.woodfield.brent.sch.uk)

Dear Woodfield School Community,

I'm delighted to introduce myself to you as the new Chair of the Governing Board for Woodfield School. It is wonderful to be supporting the Woodfield community and, despite the challenging times, it is a source of inspiration for me to watch how the school is continuing to thrive even in these circumstances.

### **A bit about me...**

I have been working in and around education for the last 12 years, and currently support schools and Multi Academy Trusts with procurement and supply chain management.

I joined the Woodfield Governing Board in July 2019 and have recently also been elected as a Trustee of Compass Learning Partnership and, within that, I am a member of the Finance and Resources Committee of the trust as well.



*Jerome Meldrum, Chair of the Woodfield Governing Board*

### **Priorities for the Governing Board**

For the remainder of the academic year, the board is focussed on increasing its capability to effectively support the school and all within the school community assisting the school in delivering the best outcomes for all pupils.

**Chief Executive Officer:** *Kay Charles*

**Headteacher:**  
*Nick Cooper*

**Deputy Head Teachers:**  
*Kaaran Prime  
Deborah Wood*



**Assistant Head Teachers:**

*January O'Donnell  
Dave Phillips  
Lawrence Murray  
Suneeta Deorukhkar*



We have three key priorities for this:

1. Ensure that all positions on the board are filled.
2. Ensure all board members are trained as appropriate.
3. Ensure the board becomes more proactive and visible in school life.

### **Parent Governor Positions**

Bearing point 1 in mind, we currently have three parent governor positions to fill within the governing board and I would like to invite nominations for these positions.

Parent governors play a vital role on an effective Governing board, being a representative parent (rather than a representative of parents) and providing the unique viewpoint offered to them as a parent through the first-hand experience of the children, using this to inform school management strategy.

More information on the role of a parent governor and a governor in general can be found [here](#)

### **Parent Governor Nominations**

If you would be interested in becoming a parent governor, please send an email to Deepti Bal, Clerk to Governors, on [dal@compasslp.co.uk](mailto:dal@compasslp.co.uk). This should detail:

1. Your name
2. Your child's name
3. The name of the class your child is in

Nominations will close at 3pm on the 26<sup>th</sup> March

Please let Deepti know if you'd like to have an informal chat with me or another member of the governing body to discuss the role of a Governor in more detail before sending through a nomination.

Depending on the number of nominations we receive, an election may need to be held and further information on this process will be provided to nominated Governors and the school community in due course as required.

### **Increasing Visibility of the Governing Board**

Aside from strengthening the voices on the board, we are also looking to create more visibility of the board, and its activities. We are currently investigating ways the board can become more involved in the activities at the school, bearing in mind current restrictions, and we will also be looking to update the Governor page on the website to include names, pictures and/or biographies for you to refer to.

As we complete board skills audits, I will also look to see what can be done to proactively provide expertise directly to the school community, whether directly through a Governor or through the expertise in their network. So do watch this space.

### **Contact and Feedback**

As a board, we will look to offer an informal coffee morning to all within the school community to facilitate proper dialogue with you, the community, and allow you to speak directly with us and offer any feedback you might have.

However, should you wish to contact me directly, I am also contactable by writing to the school office which will enable the proper processes of feedback to be maintained and managed, details can be found on the school contact page.

In the meantime, I extend my deepest gratitude to you all for the courage, flexibility, understanding and patience you have all shown as a community in the face of an ever-changing situation. I know that all staff at the school are incredibly grateful for this and this has allowed them to continue to do what's best to ensure community safety and continuingly excellent education practice.

Warm regards,

A handwritten signature in black ink, appearing to be 'JM', with a long horizontal flourish extending to the right.

Jerry Meldrum  
Chair of the Woodfield Governing Board

