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29th September 2017

Dear Parents and Carers

PLP Day

Thanks to all the parents and carers who attended meetings today. We hope you found them valuable and informative. We will endeavour to address any concerns that you have raised.

Annual Reviews

We would like to inform you there may be changes in the Annual Review dates being held this academic year. These possible changes will effect transfer reviews for Years 9, 10, 11 and 14. We will confirm changes in future newsletters and by text.

Contact Information:

Woodfield SENCO: Pam Ash
Email: sen@woodfieldschool.co.uk
Tel: 0208 206 1977

Brent SEND (Special Education Needs) Advice and Support Service
Brent Civic Centre, Engineers Way, Wembley, HA9 0FJ,
Tel: 020 8937 3434
Email: sendias@brent.gov.uk

Attendance

It is really important that your child attends school every day to make as much progress as they can. We do not authorise term time leave for holidays unless it is an exceptional circumstance. All requests **must** be made in writing to the head teacher. Also please try and make medical appointments during the school holidays, if possible.

Makaton

Makaton is a language programme that is used in conjunction with speech to aid the pupils' understanding of language and help them communicate with each other more effectively. Makaton is used across the school in lessons and break times. We would love for you to learn some signs so that you can sign with your child. Here is a link where you can access a weekly Makaton sign <https://wetalkmakaton.org/>

Vocational Education in KS3

Hoorah! We started the vocational sessions in KS 3 last Tuesday with a big bang and all students were mixed into different groups to take part in different models of vocational education, such as running a mini enterprise, learning how to sell stuff online, running a

Executive Head: Kay Charles

Head of School:

Nick Cooper

Deputy Head Teacher:

Pam Ash



Assistant Head Teachers:

Paul Talbot
January O'Donnell
Joan Moore
Dave Phillips



French cafe, making various arts and crafts products, or taking part in creative arts such as drama and music while a few who find transitions and working in new groups very challenging are learning to relax through recreational activities. We will keep you informed about the progress made by our students.

Medical Appointments

It would be very helpful if parents could give the school advance warning of any medical appointments their child may have. If we know when you need to collect your child early we can ensure that they are ready when you arrive so that you are not kept waiting. If the appointment is in the morning and the child will not be in until later or will be out all day then we need not bother you with telephone calls asking where your child is. Wherever possible please send in a copy of your child's appointment card or letter if you have one. Thank you for your support with this. Please try and make appointments in school holidays where this is possible.

Have a great weekend



Nick Cooper
Head of School

Important dates

Friday 13th October 10:30-11:30	RSE Parent workshop for KS 3 parents
Friday 20th October 2017	INSET day- school closed to pupils
Monday 23rd– Friday 27th October 2017	Half Term – school closed
Monday 4th December	Parents assembly for year sevens and SDE, KHE and LMU
Wednesday 6th December 2017	KS3 Parents Evening (4-7pm)
Tuesday 12th December 2017	Christmas Fair
Wednesday 13th December 2017	KS4 & KS5 Parents Evening (4-7pm)
Tuesday 19th December 2017	Last day of term – 1.30pm finish
Wednesday 3rd January 2018	First day of Spring term- all pupils in school.