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19<sup>th</sup> October 2017

Dear Parents and Carers

Winners of the Attendance Lottery

Year 7: **Bianca**, Year 8: **Jess**, Year 9: **Huseen**, KS4: **Antrick**

Congratulations to all our winners!

**Inset Day**

Tomorrow, Friday 20<sup>th</sup> October is an inset day and school will be closed for all pupils. School starts again on Monday 30<sup>th</sup> October at 8:30am. Please make sure your child has all their equipment ready to start again on this day!

**School Lunches**

We encourage healthy eating at all times. A small number of pupils have been given crisps or chocolate bars with their lunches in the last few weeks. A packed lunch must not include any drinks other than water, not include nuts, crisps or sweet products. We have become a nut free school as we have students with severe nut allergies.

If you are unsure about the suitability of any item for your child's packed lunch, contact the school office to check.

There is more information about our school dinners and policies in the [Parents Section of our Website](#).

**Branching Out - Tuesday 24th October.**

Brent Connexions are running their annual Branching Out event at Brent Civic Centre from 2pm-6pm. The event is for young people aged 12.-24 with learning/physical disabilities to find out what services and support are available to them. Colleges and training providers will be there to discuss post 16 options. This event is being run in October half term. Please contact Jane Porteous, Woodfield Connexions Adviser at school on Tuesday or Wednesday for more information.

**Makaton**

Makaton is a language programme that is used in conjunction with speech to aid the pupils' understanding of language and help them communicate with each other more effectively. Makaton is used across the school in lessons and break times. We would love for you to learn some signs so that you can sign with your child. Here is a link where you can access a weekly Makaton sign <https://wetalkmakaton.org/>

**Reminder**

Polite reminder to all parents that the school car park is reserved for staff, transport busses and authorised visitors only. Due to the lack of space and the amount of transport busses entering and leaving the school, it causes a build-up of unnecessary traffic and is unsafe for our pupils, especially those travelling independently.

There are two roads available besides the school on which parents can park and then walk the pupil into the school.

Nick Cooper  
 Head of School

**Important dates**

Friday 20th October 2017	INSET day- school closed to pupils
Monday 23rd October 2017 – Friday 27th October 2017	Half Term – school closed
Monday 4 <sup>th</sup> December 2017	Parents assembly for year sevens and SDE, KHE and LMU
Wednesday 6th December 2017	KS3 Parents Evening (4-7pm)
Tuesday 12 <sup>th</sup> December 2017	Christmas fair
Wednesday 13th December 2017	KS4 & KS5 Parents Evening (4-7pm)
Tuesday 19th December 2017	Last day of term – 1.30pm finish
Wednesday 3rd January 2018	First day of Spring term- all pupils in school.

Executive Head: Kay Charles

**Head of School:**

Nick Cooper

**Deputy Head Teacher:**

Pam Ash



**Assistant Head Teachers:**

Paul Talbot  
 January O'Donnell  
 Joan Moore  
 Dave Phillips



