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10<sup>th</sup> November 2017

Dear Parents and Carers

**Winners of the attendance Lottery**

Year 7: Aaliyah, Year 8: Krish, Year 9: William, KS4: Trequan  
 Congratulations to all our winners!

**Food-Tech Payments**

From Friday onwards, all payments for materials used in Food Technology lessons will need to be made online via the school money website. The fee to pay for your child is in proportion to the number of Food Technology lessons your child has each term, and accordance to the [Woodfield School charging policy](#), available to download from our website. Please ensure to log in to [www.schoolmoney.co.uk](http://www.schoolmoney.co.uk) to make the payment once you receive the email/SMS confirmation. Parent/carers have the choice to make this payment on a termly basis or clear the outstanding amount in a one off payment.

**Safeguarding Coffee Morning**

Thursday 16<sup>th</sup> November - 10.30am-12pm

Do you know what Woodfield's Safeguarding Policy is?  
 Could you identify any safeguarding signs?

You are invited to a Safeguarding Workshop by Pam Ash, Deputy Head & Safeguarding Lead to understand and recognise safeguarding dangers and what you should do to keep your child safe.

**Parent Champions and Parent Carers Forum**

Please see attached information flyers.

**Pupil Absences**

As a school it is our duty to ensure that all children are accounted for as this is a safeguarding measure to keep everybody informed of a child's location. However, we are still finding that parents/carers are not informing us in good time of their child's absence. Please could parents and carers ensure that they call the school office before 8.45am and provide the absence information? If your child is absent due to a medical appointment then please provide a copy of the appointment letter to the office.

**Makaton**

Makaton is a language programme that is used in conjunction with speech to aid the pupils' understanding of language and help them communicate with each other more effectively. Makaton is used across the school in lessons and break times. We would love for you to learn some signs so that you can sign with your child. Here is a link where you can access a weekly Makaton sign <https://wetalkmakaton.org/>

Have a great weekend

Nick Cooper  
 Head of School

**Important dates**

Thursday 16 <sup>th</sup> November - 10.30am-12pm	Safeguarding Coffee Morning
Monday 4 <sup>th</sup> December 2017	Parents assembly for year sevens and SDE, KHE and LMU
Wednesday 6 <sup>th</sup> December 2017	KS3 Parents Evening (4pm-7pm)
Tuesday 12 <sup>th</sup> December 2017	Christmas fair
Wednesday 13 <sup>th</sup> December 2017	KS4 & KS5 Parents Evening (4pm-7pm)
Tuesday 19 <sup>th</sup> December 2017	Last day of term – 1.30pm finish
Wednesday 3 <sup>rd</sup> January 2018	First day of Spring term- all pupils in school.

Executive Head: Kay Charles

**Head of School:**

Nick Cooper

**Deputy Head Teacher:**

Pam Ash



**Assistant Head Teachers:**

Paul Talbot  
 January O'Donnell  
 Joan Moore  
 Dave Phillips





**Parent  
Champions**  
Brent  
Brent Parent Carer Forum



**Brent**

## Parent Champions - SEND

**Do you want to make a difference for parents and carer in your community?**

We are working together with the Family and Childcare Trust and Brent Local Authority to support families to be better informed and supported.

We are looking for Brent Parent Champions— SEND

We want you to be our voice in your local community.

We are looking for parent/carers who would be willing to volunteer a few hours a week and meet with other parents telling them about services for children and young people with SEND through a range of different avenues. In areas such as:

- Child Brent Carer parent forum—official strategic voice in Brent
- Brent 's Local Offer
- Access to short breaks
- Health services and key messages
- Childcare and parenting support

What are the benefits for you ?

- Opportunity to meet with other parents/carers
- Training to assist you to move toward developing your confidence and skills
- Experience that will support you toward new goals and employment
- You will become better informed and equipped in your own role as parents
- You will receive regular support and supervision.



Interested ? Get it touch today !

Contact Carol Foyle -07852101492

[bpccadmin@wspid.org](mailto:bpccadmin@wspid.org)

You can attend an informal briefing session

On: Tuesday 14th November 2017

At: 10CVS-11am— CVS Brent 5 Rutherford Way,  
Wembley, HA9 0BP

The two day training programme for newly recruited Parent Champions SEND

Monday 20th and

Wednesday 29th November 0930-1400

## Brent Parent Carer Forum

Working together for change



**Please join us at our event on:  
Thursday 23<sup>rd</sup> November 2017**

**10am to 1.30pm**

**(sandwich lunch and light refreshments)**

**Venue:**

**Brent Parent Carer Forum  
New office base**

**CVS Brent Meeting room**  
5 Rutherford Way  
Wembley  
LONDON  
HA9 0BP

We need to hear from you so you can directly inform future service improvements and take the lead in shaping the development of services for you and your children - in particular Short Breaks

**Come along and tell us and the Local Authority what you think about short breaks services and where and how you would like to receive information about services, particularly Short Breaks.**

- Work stream and Focus groups opportunities
- Training sessions and opportunities for parents
- Wellbeing sessions
- Parent Champions

**Your involvement, views and voice are important. Join our Network!**

**Contact us: e-mail:**

**[bpccadmin@wspid.org](mailto:bpccadmin@wspid.org)**

**Office Tel: 07852101492**

**<http://brentpcf.org>**

